

PTO Meeting Minutes 4/24/24



TIMBER TRAILS PTO

PTO 2023/2024 Board:

Board members present at this meeting: President: Takeya Jones, Secretary: Maureen Vander Heyden, and Treasurer: Georgia Sourounis

Board members absent: Vice President: Sonia Nieves

Principal/Teacher Report:

- How many total staff members are there?

Treasury Report:

- Running total of restaurant night income: \$1,519.22
- Current Balance - \$7,302.33
- April collections - \$586.00(flower sales)
- April Expenses - \$409.33 (flowers and supplies)
- Yearbooks - invoice to be paid: \$695.11
- 6th grade shirts - TBD
- Flowers for Musical
- Carnival

Past Events:

- Flowers for Musical

Current/Upcoming Events:

April Restaurant/Family Night - Main Event 4/25/25 5-9pm. Families will turn in receipts to a box for TT to receive the percent back.

Shirts for 6th graders - The shirts will be delivered by the time they go to Medieval Times. We are currently working on a design.

Yearbook - Ordered extra for the families. Will need to pay invoice. Any extras we will try to sell at the carnival. We had two families express interest in buying one at the musical as their child did not turn in the order form.

Spring Book Fair - Scholastic Book Fair: May 6th - May 10th. We will need help with this. Set-up will be Friday May 3rd. All help is appreciated. Dr. Bianaclana will send out the signup genius again tomorrow to ask for help.

Teacher Appreciation Week - This is quickly approaching. We are going to be doing a 90s theme. If you have any boy band posters or other 90s decorations and would be willing to let us borrow, please let us know. Sign up genius for donations will go out in the Friday newsletter and posted on social media on Monday.

May: Spring Carnival - The carnival will take place on May 18th from 3-6. There will be games, food, activities. There will be some free activities as well as punch cards for games. We are looking at a couple different food options. We are considering a \$3,000 budget for this event. We have quotes from vendors for games and food. We are waiting to hear back from Kona.

Possible uses of PTO funds:

- Poster maker - \$1,000. Our concerns for purchasing this is the upkeep. Who would be responsible for providing the ink and paper every time it runs out? If it breaks, who will fix it?
- Software subscription: Mystery Writer \$799+ annually. Can we have more information on this program? What teachers would benefit from this? How often would it be used within the school? Have other schools in the district piloted this or would TT be the one?

Officer Election - We have an open position on the board next year. If anyone is interested, please reach out. We will have an election during the May meeting. (We've had someone express interest). If you are also interested in leading one of the committees please let us know. We have tried including the amount of time required for each. We would appreciate any help.

Chair People/Committees for 2024/2025 school year: Please take a look at the following committees and let us know if you have any interest in leading one!

Restaurant Nights:

Set up monthly restaurant nights. This requires about 2 -3 hours total of time spent. Can be done throughout the year or all set up before school starts.

Assemblies:

Work with the school staff to help bring 2 different assemblies to the school this year. (Getting late in the year. We'll work on this earlier for next year.)

Fundraising:

We have sold Butter Braids and restaurant nights to raise funds, plan and work with a team to find the best way to fundraise for the school.

Fall Book Fair:

Collaborate with Scholastic, help organize volunteers to set up and help sell. During the bookfair, this has more time and energy commitment.

Spring Book Fair:

Collaborate with Scholastic, help organize volunteers to set up and help sell. During the bookfair, this has more time and energy commitment.

Small Family Events:

Pick one, or two events that we can host for our families for free. Ideas: game nights, chalk the walk, rock painting, arts and crafts.

Family Outing (Bulls or Wolves):

Organize the event and coordinate with the hosts. This event requires minimal time but open communication with the host.

Yearbook:

Collaborate with the yearbook company, teachers, and families to collect and create a yearbook. Year round commitment, but time is spread out.

Fall Family Event Trunk or Treat:

Work with a team to organize a fun Trunk or Treat event.

Winter Family Event:

We did not host a Winter Event this year. Ideas were a family fitness night, hot chocolate drive thru. Work with the team to create a fun event.

Spring Family Event:

This year we are hosting a Spring Carnival as our large Spring Family Event. Work with the team to create a fun event!

Teacher Appreciation:

Work with the team to create ways to appreciate the staff throughout the year as well as Teacher Appreciation Week.

Parent Night:

Organize a parent night/day out to help the families bond

